



First Program Year Action Plan

The CPMP First Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	62-6000259	Type of Submission	
Date Received by state	State Identifier	Application	Pre-application
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
City of Chattanooga		TN470336 CHATTANOOGA	
City of Chattanooga, Tennessee		04-311-2341	
100 E. 11th Street		Office of Community Development	
Chattanooga	Tennessee	Department	
37402	Country U.S.A.	Division	
Employer Identification Number (EIN):		Hamilton	
62-6000259		7/1	
Applicant Type:		Specify Other Type if necessary:	
Local Government: City		Specify Other Type	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Program		City of Chattanooga	
\$2,161,989	\$0	Describe	
\$0	\$0		
\$0	\$0		
\$1,200,000	Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s)			
Home Investment Partnerships Program		14.239 HOME	
HOME Program		City of Chattanooga	
\$1,228,013	\$0	Describe	

\$0		\$0	
\$0		\$0	
\$500,000		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Projects		City of Chattanooga	
\$82,845	\$0	Describe	
\$0		\$0	
\$0		\$0	
\$0		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
3rd	3rd		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Juliette	R.	Thornton
Manager, CD Planning	(423) 757-0022	(423) 425-6447
thornton_ju@mail.chattanooga.gov	Grantee Website	Sandra H. Gober
Signature of Authorized Representative		Date Signed

Narrative Responses

GENERAL

Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 1 Action Plan Executive Summary:

General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.
2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Program Year 1 Action Plan General Questions response:

The City of Chattanooga is located in Hamilton County in the southeastern part of the state of Tennessee. The City is strategically located on the Tennessee River, with its beauty and splendor, at the crossroads of three major interstates, two rail lines, and centrally located between the four major cities of Nashville, Knoxville, Atlanta, Georgia, and Birmingham, Alabama. In 2003, the City of Chattanooga's population was estimated at 154, 887, the largest of ten cities in the county (2003 estimate of the county's population was 309,510). Fifty percent of the county's population lives in the city.

The racial makeup of the city is 59.7 % white, 36.1% black, and, 3.5% other ethnic minorities. The Hispanic or Latino population makes up 2.1% of the ethnic minorities.

The jurisdiction consists of twenty (20) low to moderate income census tracts, constituting the majority of the city's core, inner city neighborhoods.

CDBG, HOME Investment Act, ADDI, and ESG Entitlement funds will be allocated to meet the needs of LMI individuals and neighborhoods.

See Attachment, Distribution of CDBG, HOME Investment Act, ADDI, and ESG Funds

Managing the Process

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 1 Action Plan Managing the Process response:

The City's lead office for developing the Consolidated Plan Process and the Action Plan is its Office of Community Development. The office was established in 1974 to administer the Community Development Block Grant funds. The Office has successfully addressed the needs of the city's low to moderate income citizens and neighborhoods for over thirty years. The office is located under the Mayor's Office and is responsible for a wide range of planning and community development activities and administration of the City's CDBG, HOME and Emergency Shelter Grant entitlement grants, American Dream Downpayment Initiative (ADDI), Shelter Plus Care grant, a Fair Housing Education and Outreach grant, and affordable housing funds from the Tennessee Housing Development Agency.

PLAN DEVELOPMENT PROCESS

The City of Chattanooga's process in developing FY 2005-2006 Action Plan as part of the Consolidated Plan for years 2005-2010 began in October 2004. The process included two public workshops and technical assistance sessions. Also, public notices were published in local newspapers, letters were mailed to all previous subrecipients and nonprofit organizations to encourage their participation and submission of applications and project proposals. Those attending the workshop sessions included members of various citizen groups, professionals in the areas of social services, community and economic development, and housing, and agency representatives engaged in the provision of various services and programs for residents, and, members of the Chattanooga Community Development Citizens Advisory Committee.

Citizen Participation

Community planning and visioning processes that have been adopted and used in the city since the early 1980's have continued to ensure that a cooperative, public approach to community problem-solving is inclusive and is the standard operating procedure in Chattanooga.

A Community Development Citizens Advisory Committee develops and approves the Citizens Participation Plan, which provides for substantive input from the public into the design and expenditures in each of the Community Development program areas. The Advisory Committee members represent segments of the community and come from neighborhoods that are impacted by CDBG programs, representatives of local government, planning, as well as representatives from social services and economic development agencies. The Advisory Committee has been effective in advising on projects for funding, determining community priorities, and, providing assistance in evaluating the effectiveness of the success of projects and programs.

During the upcoming year, new members of the Advisory Committee will be recommended by the Mayor (newly elected), and, City Councilmen, who appoint members of their districts to serve on the Advisory Committee.

Every effort is exerted to insure that housing, health, and social services agencies are involved in planning future projects, identification of needs and problematic issues. Members of the Community Development staff serve on Boards of Directors, and Advisory and Technical Committees to improve collaborative initiatives between the City and nonprofit service providers.

The Citizen's Participation Plan is in compliance with 24 CFR 91.05.

Citizen Participation

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.

4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 Action Plan Citizen Participation response:

Citizens were notified of the planning and development of the Consolidated Plan and for input into the FY 2005-2006 proposed allocation of Entitlement funds. Local nonprofit organizations and agencies were notified via the media through public notices and advertisements which were published in local newspapers, the City's website, and, through a local on-line internet news service. The public was given a 30-day comment period.

Members of the Citizens Community Development Advisory Committee made recommendations for funding of projects through the subrecipient network. The final recommendations were approved by the City's elected officials; the Mayor and City Council Members.

To date, THERE WERE NO COMMENTS RECEIVED BY THE PUBLIC ON THE CONTENTS of the 2005-2010 CONSOLIDATED PLAN AND ACTION PLAN.

2005-2010 Consolidated Plan Citizen Participation

Citizen participation for the preparation of the 2005 Consolidated Plan included two public meetings, three Roundtable Discussion Group sessions in the areas of community and economic development, housing, and social services. All meetings were held in accessible locations for the convenience of the participants.

- The City of Chattanooga and the league of Neighborhood Associations, cooperate on various projects and program implementations. The presidents of 175 Neighborhood Associations and their members, and members of the Community Development Citizens Advisory Committee were specifically invited to participate in the public meetings and all phases of the Consolidated Plan Process.
- A massive mail out of letters to the city's nonprofit community and newspaper notices invited the general public to attend the Consolidated Plan meetings which were conducted in order to have a broad base of community input to assemble the priorities for the future use of community development funding.
- The nominal group process was used during the public meetings to gather information, synthesize the data collection process, and to ascertain consensus of the priorities.

- Three (3) Roundtable Discussion Group sessions consisted of over 76 registered participants who verbalized areas of concern and vocalized priorities for services in three focus areas; Community and Economic Development, Housing, and Social Services. Among the organizational representatives participating in the Roundtable Discussion Group sessions were: River City Development Corporation, Chamber of Commerce, Southeast Tennessee Planning Office, State of Tennessee Office of Economic and Community Development, WIC (Private Industry Council), Community Foundation, Faith Based Credit Unions, United Way of Chattanooga, Chattanooga Neighborhood Enterprise, 28th District Community Development Corporation, Chattanooga Housing Authority, Hamilton County Health Department, Community Research Council, Chattanooga Area Urban League, Homeless Coalition, and Homeless Health Care, were among the 76 organizational representatives attending the sessions.
- Local citizens were provided the opportunity to respond and submit ideas at a public meeting, as well as, via a comprehensive survey, identifying sets of priorities based on their vision of community needs and objectives.
- A final public meeting session was conducted to provide a report back session for further identification of needs to enhance public participation and input, and, to clarify the priorities identified using the various approaches and processes.

See Attachment, Citizens Participation Plan

Beginning in September 2004, thirteen area agencies and organizations rendering various types of services to the citizenry of Chattanooga were interviewed to gather input for the 2005 Consolidated Plan. Consultations were conducted during one on one interview sessions with organizational representatives to ascertain the focus, activities, and needs of these service providers during the course of the Consolidated Plan to ascertain adequate provision of services. Organizations consulted were:

- Chattanooga Endeavors-Offender Re-Entry and Employment Program
- Hamilton County Health Department-Lead Based Paint Education Division
- M.L. King Blvd. Community Development Corp.-Commercial Development of M.L. King Corridor
- Church Koinonia Credit Union-Provide low to moderate income citizens with financial services and credit
- Coalition Against Domestic And Community Violence-Promotes prevention of domestic violence and community crimes
- Southeast Community Capital –Developing funding programs and access to capital for small and emerging businesses
- LaPayde Dios-Advocacy services to the Hispanic Population in Chattanooga
- Alexian Brothers of the Southeast-Elderly Services
- Chattanooga Neighborhood Enterprise-Major developer of affordable housing in socio-economically diverse neighborhoods
- Moccasin Bend Mental Health-Serving special needs populations with mental illnesses
- Homeless Health Care Center-Comprehensive healthcare for homeless population, and, outreach services for Hispanic residents
- Trust for Public Land-Land Conservation for parks and open spaces
- Chattanooga Housing Authority-Serving the needs of public housing and holders of housing vouchers

Contributing further to the development of the 2005-2010 Consolidated Plan were the City of Chattanooga's "Blueprint to End Chronic Homelessness in the Chattanooga Region in Ten Years" (March 2004), the Chattanooga Housing Authority's PHA Plans- "5 Year Plan for Fiscal Years 2004-2008" and the "Annual Plan for Fiscal Year 2005", the "Chattanooga Homeless Coalition's "2004 Continuum of Care Plan", and, "Chattanooga Neighborhood Enterprise (CNE) Strategic Plan".

The 2005-2010 Consolidated Plan has made full use of the valuable information, strategic plans, and the scope and strengths of these community assessment plans.

Institutional Structure

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 1 Action Plan Institutional Structure response:

During the upcoming year, the Office of Community Development will work to acquaint the newly elected officials (Mayor and City Council Members) on HUD regulations and policies.

Monitoring

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 1 Action Plan Monitoring response:

The City of Chattanooga receives three entitlement grants under the Consolidated Plan for which the Office of Community Development is responsible for managing. These grants include; Community Development Block Grant, Emergency Shelter Grant, and HOME Investment Partnership Program funds. Occasionally, other grants or initiatives from HUD, other federal departments and the State also are placed under the management and oversight of the CD Office. The CD Office maintains a monitoring system that provides CD Office staff with tools, guidance, forms and a format for monitoring grants.

The level or scope of monitoring for an activity or program is determined by several factors, including but not limited to; the type of activity funded, the amount of funding provided, the size or capacity of the recipient organization, the role or responsibility being assumed by various parties, the scope of the last monitoring, time lapse since that monitoring, and the results of the last monitoring.

A level of monitoring is built into the office's overall grant management delivery system and is performed throughout the year. This involves examination of vouchers, reviewing quarterly status reports, reviewing independent audit reports, reading newspaper articles, attending meetings or events sponsored by funded organizations, and making on-site visits to the project, just to name a few. Many times these routines enable the monitor to assess performance and identify any compliance problems prior to on-site monitoring.

However, some activities (high risk or inexperienced sub-recipients) require continuous oversight or monitoring while others require less. Certain programs or grants, like the HOME program areas or organizations require in-depth monitoring each year. Risk factors such as the following are also use to assist in determining the level or scope of monitoring to be performed.

Effective monitoring is not a one-time event, but an ongoing process of planning, implementation, communication, and follow-up. As a result, a monitoring of grant activities is distributed throughout the life of the project or program year. The monitoring involves people from inside and outside and requires detailed information, reports, meetings, and documentation. Not only do we monitor organizations that have been entrusted with grant funds, but we also conduct internal monitoring to ensure that we are administering the grants correctly. The monitoring efforts of the CD Staff are guided by both the responsibilities under the grants and the goals established for the community through the use of these funds. The monitoring efforts include, but are not limited to:

- Identifying and tracking program and project results;
- Identifying technical assistance needs of City, organizations, recipients, and sub recipient staff;
- Ensuring timely expenditure of funds;
- Documenting compliance with program rules;
- Preventing fraud and abuse; and
- Identifying innovative tools and techniques that support community goals.

To organize monitoring efforts, an annual monitoring list is developed. The CD staff reviews the list with management and from the list develop a plan that outlines the strategy and scope needed to conduct a thorough review to determine that all activities are properly monitored and meeting regulatory requirements. The monitoring plan consists of the following:

Monitoring Objectives and Strategy.

The plan identifies the monitoring goals and strategies, highlighting areas to which staff should pay special attention during the monitoring visit and throughout the funding of the activity.

Ongoing Monitoring.

The plan identifies the check-points that ensure a minimum level of review for all activities during the year and the scope and frequency of those reviews. This component identifies specific reports to be generated and reviews to be conducted, as well as establishing the frequency and timing of such reviews.

Monitoring Staff and Schedule.

The plan indicates of when monitoring reviews will be performed and by whom. The monitoring plan is updated annually and distributed to staff.

Lead-based Paint

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

Program Year 1 Action Plan Lead-based Paint response:

The City of Chattanooga is located in Hamilton County in southeastern Tennessee. In the City, the 2000 U.S. Census estimate that there is a total of 65,499 housing units, both homeowner and rental. The number of units that are considered to have a high risk of lead-based paint hazards is approximately 2% or 2,800 of the 22,000 housing units that were constructed prior to 1950. Of the total number of 22,000 units built prior to 1950, it is estimated that approximately 13% or 16,000 units are occupied by low income individuals. The number of children under the age of 5 living below poverty is 4,700 or 26%.

The City of Chattanooga went into compliance with the Lead Based Paint regulations in 2002. All of the affordable housing providers using federal funds comply with HUD's Lead-Safe Housing Regulations and lead hazard evaluation and reduction activities are included in all housing and improvement programs.

As part of the environmental review process, the Chattanooga-Hamilton County Air Pollution Control Bureau identifies project's potential lead hazards.

Housing operators assess projects undertaken to ensure lead dangers are corrected, abated, or avoided. All workers on site must have attended and completed a Lead Based Paint Safe Work Practices Training course, and are certified to work on projects where \$5,000 to \$25,000 of federal funds, per unit, is allocated. Above \$25,000, total abatement must occur, either totally removed or encapsulated to last for a period of at least 25 years, and thus, certified abatement contractors must be employed to complete the rehabilitation work.

Of the 190 units in rental and single family structures (one year goal), the Office of Community Development assumes lead based paint is present in 80% of the units of which approximately 150 units will be capsulized or abated.

HOUSING

Specific Housing Objectives

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:
AFFORDABLE RENTAL

1. Increase the stock of safe, affordable, decent rental units by 90 units, particularly in low- and moderate-income areas.
2. Increase accessibility to affordable rental housing for low income citizens through the provision of subsidies.

3. Provide systematic inspection of rental housing and enforcement of local codes to insure that rental units are safe and decent.
4. Increase the capacity of community-based organizations to develop affordable rental housing projects.

HOMEOWNER REHABILITATION

1. Rehabilitate 100 substandard low-income owner-occupied homes with low- to no- interest loans.
2. Weatherize and render more energy efficient 500 units serving low-income families.

AFFORDABLE HOMEOWNERSHIP

1. Help 120 first time LMI home purchasers with affordable mortgage financing and assistance with closing and down payment costs.
2. Facilitate in maintaining local private lender financing for LMI mortgages.
3. Expand homeowner education programs to reach 1,000 people over the next five years.

LOCAL/PUBLIC RESOURCES AND PROJECTS FOR FY 2005-2006

1. 28th DISTRICT COMMUNITY DEVELOPMENT CORPORATION--\$195,000--HOME Investment Act funds will be used for the construction of housing structures in the Bushtown Community.
2. CHATTANOOGA COMMUNITY HOUSING DEVELOPMENT CORPORATION--\$300,000--HOME Investment Act funds will be used to construct six single-family homes and a quadraplex apartment in low to moderate income neighborhoods. Additional funding will include THDA (state funds).
3. CHATTANOOGA NEIGHBORHOOD ENTERPRISE (CNE)--\$2,690,952--CDBG and HOME Investment Act funds will be used to provide Home Improvement/Home Purchase Assistance/Affordable Rental Development/Supportive Housing Projects, and Home Buyer Education to assist approximately 210 very low and low to moderate income households to improve their housing, using direct loans for home purchase, improvements, affordable rental, and development of in-fill housing. Additional funding will include combinations of State, local, and private funds.
4. HABITAT FOR HUMANITY--\$160,000--CDBG funds will be used to prepare property and sites for new housing construction at the Shepherd Park Subdivision for very low income residents and families.
5. NEIGHBORHOOD SERVICES DEPARTMENT, CITY OF CHATTANOOGA--\$100,000--CDBG funds will be used to eliminate dilapidated, substandard residential and commercial structures and stabilize salvageable housing in targeted neighborhoods.
6. SUPPORTIVE HOUSING PROJECT--\$250,000--CDBG funds will be used to provide supplemental funding for the supportive housing initiative as described in the "Blueprint to End Chronic Homelessness".

HOME match requirements will be met through excess match carried over, non-HUD program income from affordable housing projects and other non-HUD leverage.

Needs of Public Housing

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.
2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 1 Action Plan Public Housing Strategy response:

1. Improve the housing mix and building configuration of public housing developments by demolishing selected developments through the demolition of non-viable units and replacement with scattered site developments.
2. Increase public safety at CHA's multi-family sites and insure that City services are at a level equal to or better than surrounding neighborhoods.
3. Expand opportunities for residents to become more self-sufficient and assure that at least 10 residents are given opportunities for training and employment with the CHA and its contractors.
4. Increase housing choices in the private rental market for LMI families in neighborhoods throughout the City.
5. Establish partnerships that result in increased quantity, quality and choices of housing and lifestyle.
6. Revitalize neighborhoods near two major public housing developments by 2008.
7. Provide home ownership for 150 families through Housing Choice Voucher Program, HOPE VI home ownership and the sale of single family homes under a lease to own project.
8. Decentralize operations to site based management.
9. Bring all properties up to market rate standards.
10. Manage a Truancy Prevention and educational program to ensure that children are educated.

Barriers to Affordable Housing

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 1 Action Plan Barriers to Affordable Housing response:

1. Increase community knowledge of fair housing standards and issues.
2. Decrease the likelihood that barriers exist to fair housing choice in the City.
3. Education and outreach in predatory lending practices.
4. Engage the faith-based community in education and outreach to possible victims of unfair housing practices.

HOME/ American Dream Down payment Initiative (ADDI)

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
 - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
 - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.
 - c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
 - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
 - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
 - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
 - a. Describe the planned use of the ADDI funds.
 - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
 - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 1 Action Plan HOME/ADDI response:

The City of Chattanooga will use ADDI funds for downpayment assistance to first time home buyers through an agreement with local housing providers that meet the criteria for disbursements of HOME/ADDI funds.

See Attachment, Recapture/Resale Restrictions and Long-Term Affordability.

As the PJ, the City of Chattanooga has been allocated \$43,100 for FY 2005-2006. Grant allocations are based on the total of low-income households residing in rental housing as determined by the most recent census data. Each state receives ADDI funds proportional to the percentage of the national total of low-income households residing in rental housing in the state. Each PJ's allocation is based on the PJ's percentage of the statewide low-income rental households.

The City of Chattanooga will target its ADDI funding to residents of the local public housing authority that provides Section 8 Home Ownership Program for tenants that meet the eligibility criteria for assistance. Additionally, the PJ has developed marketing and outreach materials to target minority citizens that includes the growing Hispanic community. Working with organizations whose clientele represent specific demographic characteristics and members of families living in overcrowded conditions will be encouraged to look at home ownership as a positive approach to improving quality of life issues.

Individuals and families participating in the ADDI program, through local housing providers, will be enrolled in an education and training program that specifically addresses issues involved in purchasing homes. The focus of these education and training programs is to acquaint the participants with housing financing, provide counseling on a one-on-one basis, instruct residents on homeownership responsibilities, and, personal financial management.

HOMELESS

Specific Homeless Prevention Elements

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.
3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.

5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 1 Action Plan Special Needs response:

SOURCES OF FUNDS

Through the Continuum of Care, the community has applied for McKinney-Vento Funds, Shelter Plus Care, Emergency Shelter Grant (ESG) funds, and City of Chattanooga Entitlement funding, with additional public, private, and state funding:

1. PARTNERSHIP FOR FAMILIES, CHILDREN, AND ADULTS--\$807,120--New Visions--is a SRO designed to provide supervised permanent housing for single homeless women with serious and persistent mental illness and/or victims of domestic violence. Such a facility does not currently exist in the Chattanooga region. A facility of this nature will help to facilitate more efficient use of emergency shelter and transitional housing beds.
2. CHATTANOOGA HOMELESS COALITION, INC.--\$318,099--Homeless Management Information System (HMIS). The City is providing \$34,000 in CDBG funding as the match required by HUD to operate the HMIS.
3. CHATTANOOGA HOMELESS COALITION, INC.--\$107,856--Community Voice Mail--is a telephone and answer system that provides services to homeless individuals as they search for employment and other services.
4. CHATTANOOGA CHURCH MINISTRIES--\$94,828--The HELP II-is a comprehensive assessment, career counseling, job development and placement assistance project that includes clothing, primary medical care, A & D screening, referral and treatment in supportive services and follow-up.
5. CHATTANOOGA CHURCH MINISTRIES--\$90,873--The project is to provide funding under SAFAH.
6. FORTWOOD CENTER--\$138,649--Funds are to support the operations of Mitchell House which provide transitional housing to single males and females, chronic substance abusers, veterans, and persons with HIV/AIDS.
7. COUNCIL FOR ALCOHOL AND DRUG ABUSE SERVICES (CADAS)--\$41,638--Steady Steps Program is a transitional living program for dually diagnosed individuals suffering from alcohol/drug addiction and co-occurring mental disorders.
8. COUNCIL FOR ALCOHOL AND DRUG ABUSE SERVICES (CADAS)--\$211,255--Family Way Program is a therapeutic, transitional living program that provides housing and supportive services to newly sober homeless women with young children.
9. CHATTANOOGA HOUSING AUTHORITY--\$1,743,768--This is a permanent housing program with the local public housing authority through Shelter Plus Care. Provides rent subsidies for individuals and families.
10. CITY OF CHATTANOOGA--\$154,836--PERMANENT HOUSING PROJECT--Shelter Plus Care Funds will be used to provide Tenant-Based Rental Assistance.

11. CHATTANOOGA HOMELESS COALITION--\$34,000--CDBG Entitlement Funds-- Provides funding for the HMIS, a computerized Homeless Management System. This is a match for HUD funds to operate the system.
12. CHATTANOOGA HOMELESS COALITION--\$25,000--CDBG funding for administrative costs associated with the planning and development of the Chattanooga Regional Continuum of Care and application.
13. CHATTANOOGA ROOM IN THE INN--\$10,000--ESG Entitlement Funds for the operational costs of running the transitional housing shelter for women and children.
14. COMMUNITY CHURCH MINISTRIES--\$10,000--ESG Entitlement Funds to provide operational costs of the Community Kitchen, serving homeless individuals.
15. INTERFAITH HOSPITALITY NETWORK--\$5,000--ESG Entitlement Funds to provide funding for essential services and maintenance costs for the shelter's two-passenger vans.
16. PARTNERSHIP FOR FAMILIES, CHILDREN & ADULTS--\$49,600--ESG Entitlement funding to provide operational costs for two shelters, serving homeless individuals. The shelters are the Emergency Shelter for women and women with young children, and, the Family Violence Shelter for women and women with young children.
17. REGIONAL COUNCIL ON HOMELESSNESS--\$8,245--ESG Entitlement funding to provide funds for the Council to implement and develop data bases, and assessment for projects and programs under the "Blueprint to End Chronic Homelessness in the Chattanooga Region in the Next Ten Years".

ESG match requirement will be met by the funded agencies through volunteer hours.

Emergency Shelter Grants (ESG)

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 1 Action Plan ESG response:

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.

2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

Program Year 1 Action Plan Community Development response: PUBLIC FACILITIES

Long Range Objectives (5 Years)

1. The City, through public-private partnerships, will develop the potential for Greenways in low- and moderate-income target neighborhoods.
2. Improving the general safety of neighborhoods with improved lighting, sidewalks and other infrastructure needs.
3. The City, through public-private partnerships, will develop the potential for Greenways in low- and moderate-income target neighborhoods.
4. Improving the general safety of neighborhoods with improved lighting, sidewalks and other infrastructure needs.

INFRASTRUCTURE IMPROVEMENTS

1. Meet federal, state and local standards regarding stormwater runoff and solid waste disposal.
2. Have no areas in the City under State of Tennessee sewer moratorium.
3. Continue to reduce the percentage of materials entering the City's landfill through aggressive recycling and alternate brush disposal efforts.
4. Improve neighborhood infrastructure such as sidewalks, greenways, street lighting, street improvements and landscaping as part of comprehensive neighborhood revitalization strategies.
5. Provide and maintain infrastructure expansion and improvements, such as street widening, traffic signals and bridge repair.

PUBLIC AND SOCIAL SERVICES

1. Reduce crime and the fear of crime through prevention awareness and organized neighborhood watch systems.
2. Reduce vandalism and loitering among youths.
3. Increase educational opportunities for adults to become more economically self-sufficient.
4. Provide 140 homeless households' permanent stable housing.
5. Education and job training for adults and youths.
6. Life skills training.

7. Improve and impact quality of life issues for elderly and special needs populations.

ECONOMIC DEVELOPMENT

Improve the quality of the local workforce.

2. Increase the availability of appropriate sites and buildings for commercial and retail development.
3. Redevelop abandoned industrial sites (brownfields) in the City.
4. Improve access to capital for the creation or expansion of small businesses.
5. Build on the City's opportunity to develop into a regional center for environmental and technology oriented businesses.
6. Increase opportunities for retention and expansion of the existing business base.
7. New business development and expansion.

PROJECT FUNDING RESOURCES

The projects that will be funded in the FY 2005-2006 are:

ADMINISTRATIVE AND PLANNING:

1. Administration and Planning--\$639,000---To provide for the administrative activities of the Office of Community Development and planning activities associated with the management and monitoring of HUD Entitlement Funds.
2. Chattanooga Homeless Coalition--\$25,000--To provide funds for the planning and application process for the yearly Continuum of Care Plan and application. (Shown previously under Homeless Services).

INFRASTRUCTURE IMPROVEMENTS

3. Debt Service--\$600,000--To provide funding to cover the debt servicing of a loan for the infrastructure construction of projects for the HOPE VI site in Alton Park.

PUBLIC SERVICES

4. Chattanooga Homeless Coalition--\$34,000--To provide funds as the local match for the operations of the Homeless Management Information System (HMIS). (Shown previously, under Homeless Services).
5. Chattanooga Community Housing Resource Board (CHRB)--\$60,000--To provide funds for housing counseling services, referrals, homelessness, landlord and tenants' rights, foreclosure prevention and workshops for low income residents.
6. Girl Scouts, Inc.--\$22,550--To fund the costs associated with the Arts and About II initiative for girls living in low to moderate households and neighborhoods.
7. St. Elmore/Alton Park Partners--\$13,500--To provide funds to cover transportation expenses for the organization's pre-kindergarten, Child Transportation Program to secure day-care that allows young mothers to secure employment and training opportunities.

Antipoverty Strategy

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

Program Year 1 Action Plan Antipoverty Strategy response:

1. YouthBuild in its second year offers education and training to public housing residents between the ages of 18 to 24, without a high school education, to learn job skills in the construction industry and work toward completion of their high school equivalent (GED) diploma, recognizing that poverty and education attainment levels have a direct correlation that results in either negative or positive career options.
2. Self-Sufficiency programs managed by the CHA which serves the largest number of persons falling below the 30% income bracket. Families and its members are given priority for public housing vacancies that are employed and/or participants in self-sufficiency development activities.
3. Truancy Prevention Program is designed to keep children between 1-12 grade levels in school. As household residents of public housing, parents are encouraged to motivate their children to participate in school attendance, and, summer camp programs that provide positive educational experiences for children and their parents.
4. Available job opportunities that exist in public housing are open to residents at all public housing sites, including HOPE VI projects.
5. Technology Centers are strategically located on or near public housing sites to allow access to internet and computer training opportunities to increase job search and placement opportunities.
6. Chattanooga's Renewal Community (RC) Initiative is designated in five census tracts in the core city. The RC's strategy is to work to attract and create new business, manufacturing, and commercial/retain opportunities in neighborhoods that are low to moderate income and provide various tax incentives to business owners to develop new job opening and employment options for residents. Residents that are afforded opportunities to participate can be the unemployed, underemployed, TANF, Welfare-to-Work, or youth living in these census tracts.
7. The Chattanooga Small Business Incubator and the Small Business Development Center, operated by the Small Business Administration, provides the citizens in all economic and financial brackets, entrepreneurial education and opportunities.
8. To address issues in business financing and access to capital, utilizing CDBG funds and technical assistance, provide assistance to credit unions located in low to moderate income neighborhoods and serving the residents of that community.
9. Through the firm, Southeast Community Capital that sponsors the Chattanooga Opportunity Fund, continue to provide seed capital for start-up and minority owned firms that traditionally are underserved.

10. The City of Chattanooga will continue to develop Enterprise South, a 2,800 acre industrial park designed to attract large manufacturers and industry to create jobs for the citizens of the area.

NON-HOMELESS SPECIAL NEEDS HOUSING

Non-homeless Special Needs (91.220 (c) and (e))

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

Housing Opportunities for People with AIDS

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on the accomplishments under the annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 1 Action Plan HOPWA response:

Specific HOPWA Objectives

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 1 Specific HOPWA Objectives response:

Other Narrative

Include any Action Plan information that was not covered by a narrative in any other section.